

Application for Street Vendor: 2021 Celebration of Lights

Saturday, November 13, 2021 (Street closure and set up begins at 3 p.m.)

Name: _____ Organization Name: _____

Address: _____ Telephone: _____

_____ Email: _____

Category:

Art Crafts
 Food Non-Profit
 Other (explain: _____)

Please give a brief description of what you will be promoting / selling: _____

Are you a previous vendor of Celebration of Lights? YES NO Do you have a preference for booth location, if available? (These cannot be guaranteed but we will make every effort to fulfill YES NO no preference
If yes, provide your previous booth number or description of location _____

Fees

Non-Profit Groups

\$30 (Main Street, no electricity)
 \$50 (Food Court, with electricity)

All Other Groups

\$60 (Main Street, no electricity)
 \$100 (Food Court, with electricity)

NO REFUNDS WILL BE ISSUED. If Shelby Main Street cancels the event due to unforeseen circumstances, fees will be carried over to our next Celebration of Lights. Please make checks payable to "Celebration of Lights". Payment can be mailed to Shelby Main Street, P.O. Box 1256, Shelbyville, KY 40066 or in person at the Shelby Main Street Office, located at 316 Main Street.

Booth planning and assignments begin **Sept. 1, 2021**. You will be notified by email of your accepted application and booth assignment. Registration fee will be due by **October 15, 2021** or your booth may be reassigned. If you are selling items in the Food Court, you will need to have a copy of your Business license displayed at your booth. If you have any questions regarding a Special Event business license, please contact the City of Shelbyville at 502-633-8000.

Liability If accepted, vendors accept full responsibility for all liability for damages to persons or property arising out of the use and occupancy of these premises. Vendors further understand that the City of Shelbyville and Shelby Main Street Corporation do not assume any responsibility for damages or losses that may occur to the vendor, its employees, or agents.

Rules and Regulations

1. Participants must stay clear of the store front doors to allow access to businesses.
2. Any item connected to your booth, such as boxes and supplies, must be stored under tables and out of the way. Additional information regarding booth set up will be emailed to you prior to the event.
3. Any student or children's group must have adult supervision at all times at the booth.
4. There will be no electricity or water available on Main Street. **NO** CORDS TO BUSINESSES are allowed!
5. Electricity is available in the Food Court area ONLY. Please check for availability.
6. All tables and supplies to be furnished by the vendor.
7. Streets will close ONE HOUR PRIOR to the event. Cars must be unloaded and moved before the start of the event. YOU MUST HAVE A VENDOR PASS TO ENTER THE AREA.
8. You must clean up your area immediately following the event, including the removal of your booth number. You may not close early.

Vendor Signature: _____

Date: _____

Shelby Main Street Signature: _____

Fee Paid: \$ _____